

Hello Hostesses,

**Christmas Tea is HERE!** What an exciting time to celebrate our Savior and serve the women He has placed in our lives! Thank you for your sacrifice as many women are going to hear the Gospel for the first time and many will be greatly encouraged in the Lord. We have included very important information in this email so please be sure to read everything thoroughly. Also, please be praying for the women at your table to receive all God has for them!

#### **REMINDERS:**

- The north entrance to the church will be open from **5:30 pm-7:30 pm Thursday Evening and 12-4:30pm on Friday** for Hostesses to come and set their tables. **You must be finished setting up your table no later than 4:30 pm on Friday.** Our goal is to have all tables done **BEFORE** the boutique opens and guests start to arrive at 5:00 pm.
- Someone will be available in the auditorium during these time frames to answer any questions you may have.
- Please see the Hostess Checklist below for details on what you need to bring.
- At the end of the night we will ask everyone to fill out a Connection Card for the last raffle. Please collect them and bring to the front of the stage.
- Raffle tickets will be sold in the lobby and auditorium as well as directly at the tables via a qr code. Please encourage the ladies who want to participate to get their tickets before we start if possible, it will help that portion of the night go smoothly.
- When Pastor Carol gives the altar call, please raise your head to make eye contact with any of the ladies at your table who accept Jesus as their Savior. Your new Sister in Christ will appreciate your encouragement and willingness to go forward with her at the end of the night.
- Of course, please be courteous to those around you by allowing privacy and remaining quiet during ministry time.
- Please refrain from beginning table clean-up until the house lights come up. **If you have borrowed china, it is your responsibility to clean it up and return it to the owner. If you have borrowed the church's china, it is your responsibility to take it home to be cleaned. Thank you!**

#### **YOUR SERVER:**

- Each Hostess needs a gentleman (**15 and older**) to serve at her table. We find this is a GREAT way to introduce unsaved or un-churched family members and friends to the Cornerstone Family. Servers should wear black pants, dark shoes, and a white dress shirt (tie is optional). ***It is your responsibility to communicate these details with your server.***
  - Servers should plan to arrive no later than 5:30 pm and will be done by about 8pm. ***Please remind your server to eat dinner before he arrives.***
  - Servers will assemble in the Theatre for instructions.
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If you have any last-minute concerns or questions, please call the church office during business hours: 714-701-1818 or use the chat feature on the home page of the church website at: [www.ccanahem.com](http://www.ccanahem.com)

### ***Hostess Check List***

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- **China for table of 8 (or 9 if applicable)**
- **2 teapots**
- **Flatware for each guest**
- **1 small bowl for tea**
- **3 small bowls for curd, jam and cream**
- **Sugar and Creamer bowl (for packets and cups)**
- **Water glass or cups OPTIONAL (plastic cups available)**
- **Napkins (you may use nice paper napkins)**
- **Centerpiece**

#### **Church provides for each place setting:**

- **Hostess badge**
- **Tea packets**
- **Sugar and sweetener packets**
- **Creamer**
- **Pencils**
- **Connection card**
- **Tea Program**